

# Department of Administration

<b>DIVISION SUMMARY:</b>	<b>FY 2007 Total Appr</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Total Appr</b>	<b>FY 2009 Request</b>	<b>FY 2009 Gov Rec</b>	<b>FY 2009 Approp</b>
<b>BY PROGRAM</b>						
Director's Office	1,367,500	1,233,100	1,446,900	1,431,600	1,463,700	1,439,800
Administrative Rules	542,700	453,600	554,700	566,600	574,400	568,800
ITRMC	704,300	500,300	727,700	830,500	762,800	835,400
Information Technology	5,792,500	5,138,200	2,573,500	3,178,600	3,943,800	3,116,600
Public Works	18,306,300	12,622,300	12,554,800	11,492,500	11,605,000	11,782,100
Purchasing	3,383,800	2,967,700	3,473,200	3,598,400	3,651,400	3,607,400
Insurance Management	1,434,100	1,270,700	1,732,300	1,487,600	1,511,900	1,493,900
Bond Payments	16,542,000	15,618,700	37,569,900	35,546,600	89,169,600	35,546,600
Total:	48,073,200	39,804,600	60,633,000	58,132,400	112,682,600	58,390,600
<b>BY FUND SOURCE</b>						
General	9,016,600	8,754,200	9,264,200	8,574,700	63,543,500	8,775,500
Dedicated	39,056,600	31,034,900	51,368,800	49,557,700	49,139,100	49,615,100
Federal	0	15,500	0	0	0	0
Total:	48,073,200	39,804,600	60,633,000	58,132,400	112,682,600	58,390,600
Percent Change:		(17.2%)	52.3%	(4.1%)	85.8%	(3.7%)
<b>BY EXPENDITURE CLASSIFICATION</b>						
Personnel Costs	9,967,900	8,845,500	9,270,900	9,570,600	9,794,700	9,641,800
Operating Expenditures	26,383,900	18,402,500	27,760,000	26,109,300	23,948,000	26,296,300
Capital Outlay	11,382,400	12,556,600	23,602,100	22,452,500	78,939,900	22,452,500
Lump Sum	339,000	0	0	0	0	0
Total:	48,073,200	39,804,600	60,633,000	58,132,400	112,682,600	58,390,600
Full-Time Positions (FTP)	175.10	175.10	153.10	154.10	153.10	154.10

In accordance with Section 67-3519, Idaho Code, this division is authorized no more than 154.1 full-time equivalent positions at any point during the period July 1, 2008 through June 30, 2009 for the programs specified.

	<b>FTP</b>	<b>Gen</b>	<b>Ded</b>	<b>Fed</b>	<b>Total</b>
<b>FY 2008 Original Appropriation</b>	<b>153.10</b>	<b>8,955,100</b>	<b>49,783,000</b>	<b>0</b>	<b>58,738,100</b>
Reappropriation	0.00	109,100	1,585,800	0	1,694,900
Supplemental	0.00	200,000	0	0	200,000
Other Appropriation Adjustments	0.00	0	0	0	0
<b>FY 2008 Total Appropriation</b>	<b>153.10</b>	<b>9,264,200</b>	<b>51,368,800</b>	<b>0</b>	<b>60,633,000</b>
Expenditure Adjustments	0.00	(109,100)	(814,200)	0	(923,300)
<b>FY 2008 Estimated Expenditures</b>	<b>153.10</b>	<b>9,155,100</b>	<b>50,554,600</b>	<b>0</b>	<b>59,709,700</b>
Removal of One-Time Expenditures	0.00	(230,000)	(1,662,600)	0	(1,892,600)
Base Adjustments	0.00	(1,100,000)	0	0	(1,100,000)
<b>FY 2009 Base</b>	<b>153.10</b>	<b>7,825,100</b>	<b>48,892,000</b>	<b>0</b>	<b>56,717,100</b>
Benefit Costs	0.00	52,600	206,400	0	259,000
Replacement Items	0.00	235,700	77,900	0	313,600
Statewide Cost Allocation	0.00	8,400	(46,400)	0	(38,000)
Change in Employee Compensation	0.00	45,600	184,200	0	229,800
<b>FY 2009 Program Maintenance</b>	<b>153.10</b>	<b>8,167,400</b>	<b>49,314,100</b>	<b>0</b>	<b>57,481,500</b>
Line Items	1.00	608,100	301,000	0	909,100
<b>FY 2009 Total</b>	<b>154.10</b>	<b>8,775,500</b>	<b>49,615,100</b>	<b>0</b>	<b>58,390,600</b>
% Chg from FY 2008 Orig Approp.	0.7%	(2.0%)	(0.3%)		(0.6%)
% Chg from FY 2008 Total Approp.	0.7%	(5.3%)	(3.4%)		(3.7%)

## I. Department of Administration: Director's Office

**STARS Number & Budget Unit:** 200 ADAA, 200 ADAF(Cont), 200 ADAN

**Bill Number & Chapter:** S1493 (Ch.290)

PROGRAM DESCRIPTION: The Director's Office provides administrative, fiscal, legal, and human resources services to the Department, and administers the Industrial Special Indemnity Fund.

<b>PROGRAM SUMMARY:</b>	<b>FY 2007 Total Appr</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Total Appr</b>	<b>FY 2009 Request</b>	<b>FY 2009 Gov Rec</b>	<b>FY 2009 Approp</b>
<b>BY FUND SOURCE</b>						
General	272,000	259,200	285,000	296,600	304,300	298,600
Dedicated	1,095,500	973,900	1,161,900	1,135,000	1,159,400	1,141,200
Total:	1,367,500	1,233,100	1,446,900	1,431,600	1,463,700	1,439,800
Percent Change:		(9.8%)	17.3%	(1.1%)	1.2%	(0.5%)
<b>BY EXPENDITURE CLASSIFICATION</b>						
Personnel Costs	932,900	837,800	1,006,600	988,300	1,020,400	996,500
Operating Expenditures	434,200	394,900	440,300	440,100	440,100	440,100
Capital Outlay	400	400	0	3,200	3,200	3,200
Total:	1,367,500	1,233,100	1,446,900	1,431,600	1,463,700	1,439,800
Full-Time Positions (FTP)	14.55	14.55	15.55	14.55	14.55	14.55
<b>DECISION UNIT SUMMARY:</b>						
	<b>FTP</b>	<b>General</b>	<b>Dedicated</b>	<b>Federal</b>	<b>Total</b>	
<b>FY 2008 Original Appropriation</b>	<b>15.55</b>	<b>285,000</b>	<b>1,161,900</b>	<b>0</b>	<b>1,446,900</b>	
Base Adjustments	(1.00)	0	(61,700)	0	(61,700)	
<b>FY 2009 Base</b>	<b>14.55</b>	<b>285,000</b>	<b>1,100,200</b>	<b>0</b>	<b>1,385,200</b>	
Benefit Costs	0.00	6,300	20,400	0	26,700	
Replacement Items	0.00	1,500	2,200	0	3,700	
Statewide Cost Allocation	0.00	(200)	(500)	0	(700)	
Change in Employee Compensation	0.00	6,000	18,900	0	24,900	
<b>FY 2009 Total Appropriation</b>	<b>14.55</b>	<b>298,600</b>	<b>1,141,200</b>	<b>0</b>	<b>1,439,800</b>	
% Change From FY 2008 Original Approp.	(6.4%)	4.8%	(1.8%)	0.0%	(0.5%)	

APPROPRIATION HIGHLIGHTS: Employer health insurance costs funding increased from a base amount of \$7,125 per FTP in FY 2008 to \$8,700 per FTP for FY 2009. No general inflationary increases were provided. Replacement items included funding for server consolidation software and hardware. Statewide cost allocation reflect changes in Attorney General and Treasurer fees. The Change in Employee Compensation was funded at 3%.

<b>FY 2009 APPROPRIATION:</b>	<b>FTP</b>	<b>Pers. Cost</b>	<b>Oper Exp</b>	<b>Cap Out</b>	<b>T/B Pymnts</b>	<b>Lump Sum</b>	<b>Total</b>
G 0001-00 General	2.78	234,700	62,400	0	0	0	297,100
OT G 0001-00 General	0.00	0	200	1,300	0	0	1,500
D 0125-00 Indirect Cost Recov	8.47	536,300	267,500	0	0	0	803,800
D 0450-00 Admin. Services	0.30	28,200	0	0	0	0	28,200
D 0519-00 Indust Spcl Indem	3.00	197,300	109,700	0	0	0	307,000
OT D 0519-00 Indust Spcl Indem	0.00	0	300	1,900	0	0	2,200
Totals:	14.55	996,500	440,100	3,200	0	0	1,439,800

## II. Department of Administration: Administrative Rules

**STARS Number & Budget Unit:** 200 ADAL

**Bill Number & Chapter:** S1493 (Ch.290)

PROGRAM DESCRIPTION: The Office of Administrative Rules structures, promulgates, and disseminates all administrative rules pursuant to the Idaho Administrative Procedures Act (Section 67-5201, Idaho Code, et seq.). This program also provides notice of administrative actions and the text of state documents for public review and comment. The Office of Administrative Rules was transferred from the Office of the State Controller to the Department of Administration effective July 1, 1996. At that time, its funding was changed from a continuous to an annual appropriation.

<b>PROGRAM SUMMARY:</b>	<b>FY 2007 Total Appr</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Total Appr</b>	<b>FY 2009 Request</b>	<b>FY 2009 Gov Rec</b>	<b>FY 2009 Approp</b>
<b>BY FUND SOURCE</b>						
Dedicated	542,700	453,600	554,700	566,600	574,400	568,800
Percent Change:		(16.4%)	22.3%	2.1%	3.6%	2.5%
<b>BY EXPENDITURE CLASSIFICATION</b>						
Personnel Costs	210,000	179,800	221,900	231,200	239,000	233,400
Operating Expenditures	332,200	273,300	332,800	333,000	333,000	333,000
Capital Outlay	500	500	0	2,400	2,400	2,400
Total:	542,700	453,600	554,700	566,600	574,400	568,800
Full-Time Positions (FTP)	3.75	3.75	3.75	3.75	3.75	3.75
<b>DECISION UNIT SUMMARY:</b>	<b>FTP</b>	<b>General</b>	<b>Dedicated</b>	<b>Federal</b>	<b>Total</b>	
<b>FY 2008 Original Appropriation</b>	<b>3.75</b>	<b>0</b>	<b>554,700</b>	<b>0</b>	<b>554,700</b>	
<b>FY 2009 Base</b>	<b>3.75</b>	<b>0</b>	<b>554,700</b>	<b>0</b>	<b>554,700</b>	
Benefit Costs	0.00	0	5,500	0	5,500	
Replacement Items	0.00	0	2,800	0	2,800	
Statewide Cost Allocation	0.00	0	(200)	0	(200)	
Change in Employee Compensation	0.00	0	6,000	0	6,000	
<b>FY 2009 Total Appropriation</b>	<b>3.75</b>	<b>0</b>	<b>568,800</b>	<b>0</b>	<b>568,800</b>	
% Change From FY 2008 Original Approp.	0.0%	0.0%	2.5%	0.0%	2.5%	

APPROPRIATION HIGHLIGHTS: Employer health insurance costs funding increased from a base amount of \$7,125 per FTP in FY 2008 to \$8,700 per FTP for FY 2009. No general inflationary increases were provided. Replacement items included funding for server consolidation software and hardware. Statewide cost allocation reflect changes in Attorney General fees. The Change in Employee Compensation was funded at 3%.

<b>FY 2009 APPROPRIATION:</b>	<b>FTP</b>	<b>Pers. Cost</b>	<b>Oper Exp</b>	<b>Cap Out</b>	<b>T/B Pymnts</b>	<b>Lump Sum</b>	<b>Total</b>
D 0475-05 Administrative Code	3.75	233,400	332,600	0	0	0	566,000
OT D 0475-05 Administrative Code	0.00	0	400	2,400	0	0	2,800
Totals:	3.75	233,400	333,000	2,400	0	0	568,800

### III. Department of Administration: Information Technology Resource Mgmt Council

**STARS Number & Budget Unit:** 200 ADAM

**Bill Number & Chapter:** S1493 (Ch.290), S1517 (Ch.375)

PROGRAM DESCRIPTION: The sixteen member Information Technology Resource Management Council (ITRMC) facilitates a centralized and coordinated approach to the design, procurement and implementation of information technology and telecommunications systems for both state government and the public. The Council recommends technology policies, prepares statewide technology plans, recommends use of technology resources, reviews and approves large-scale information technology projects for state agencies, recommends cost-efficient procedures for technology procurement, and performs additional functions consistent with the Council's purpose. The Council is staffed by the Department of Administration.

<b>PROGRAM SUMMARY:</b>	<b>FY 2007 Total Appr</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Total Appr</b>	<b>FY 2009 Request</b>	<b>FY 2009 Gov Rec</b>	<b>FY 2009 Approp</b>
<b>BY FUND SOURCE</b>						
General	63,500	61,800	69,600	155,000	76,500	156,900
Dedicated	640,800	423,000	658,100	675,500	686,300	678,500
Federal	0	15,500	0	0	0	0
Total:	704,300	500,300	727,700	830,500	762,800	835,400
Percent Change:		(29.0%)	45.5%	14.1%	4.8%	14.8%
<b>BY EXPENDITURE CLASSIFICATION</b>						
Personnel Costs	375,500	348,700	399,900	487,100	431,300	492,000
Operating Expenditures	328,100	150,900	327,800	340,200	328,300	340,200
Capital Outlay	700	700	0	3,200	3,200	3,200
Total:	704,300	500,300	727,700	830,500	762,800	835,400
Full-Time Positions (FTP)	5.00	5.00	5.00	6.00	5.00	6.00
<b>DECISION UNIT SUMMARY:</b>	<b>FTP</b>	<b>General</b>	<b>Dedicated</b>	<b>Federal</b>	<b>Total</b>	
<b>FY 2008 Original Appropriation</b>	<b>5.00</b>	<b>69,600</b>	<b>658,100</b>	<b>0</b>	<b>727,700</b>	
<b>FY 2009 Base</b>	<b>5.00</b>	<b>69,600</b>	<b>658,100</b>	<b>0</b>	<b>727,700</b>	
Benefit Costs	0.00	1,100	8,300	0	9,400	
Replacement Items	0.00	0	3,700	0	3,700	
Change in Employee Compensation	0.00	3,300	8,400	0	11,700	
<b>FY 2009 Maintenance (MCO)</b>	<b>5.00</b>	<b>74,000</b>	<b>678,500</b>	<b>0</b>	<b>752,500</b>	
3. Integrated Property Records S1435	1.00	82,900	0	0	82,900	
<b>FY 2009 Total Appropriation</b>	<b>6.00</b>	<b>156,900</b>	<b>678,500</b>	<b>0</b>	<b>835,400</b>	
% Change From FY 2008 Original Approp.	20.0%	125.4%	3.1%	0.0%	14.8%	

APPROPRIATION HIGHLIGHTS: Employer health insurance costs funding increased from a base amount of \$7,125 per FTP in FY 2008 to \$8,700 per FTP for FY 2009. No general inflationary increases were provided. Replacement items included funding for server consolidation software and hardware. The Change in Employee Compensation was funded at 3%. S1517 appropriated funding for the integrated property records system that was transferred from the Department of Lands per S1435.

<b>FY 2009 APPROPRIATION:</b>	<b>FTP</b>	<b>Pers. Cost</b>	<b>Oper Exp</b>	<b>Cap Out</b>	<b>T/B Pymnts</b>	<b>Lump Sum</b>	<b>Total</b>
G 0001-00 General	1.65	145,000	11,900	0	0	0	156,900
D 0450-00 Admin. Services	4.35	347,000	327,800	0	0	0	674,800
OT D 0450-00 Admin. Services	0.00	0	500	3,200	0	0	3,700
Totals:	6.00	492,000	340,200	3,200	0	0	835,400

#### IV. Department of Administration: Information Technology

**STARS Number & Budget Unit:** 200 ADAB, 200 ADAG(Cont), 200 ADAR(Cont), 200 ADAS

**Bill Number & Chapter:** S1493 (Ch.290)

PROGRAM DESCRIPTION: The Information Technology program operates the IDANET, coordinates Internet, electronic mail, telephone, data and video transmission services, and the statewide microwave system.

<b>PROGRAM SUMMARY:</b>	<b>FY 2007 Total Appr</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Total Appr</b>	<b>FY 2009 Request</b>	<b>FY 2009 Gov Rec</b>	<b>FY 2009 Approp</b>
<b>BY FUND SOURCE</b>						
General	829,000	757,200	1,056,500	1,615,000	2,350,500	1,545,600
Dedicated	4,963,500	4,381,000	1,517,000	1,563,600	1,593,300	1,571,000
Total:	5,792,500	5,138,200	2,573,500	3,178,600	3,943,800	3,116,600
Percent Change:		(11.3%)	(49.9%)	23.5%	53.2%	21.1%
<b>BY EXPENDITURE CLASSIFICATION</b>						
Personnel Costs	2,690,600	2,435,800	1,401,700	1,545,700	1,595,900	1,558,700
Operating Expenditures	1,819,200	1,758,600	1,143,300	1,474,500	2,065,500	1,399,500
Capital Outlay	943,700	943,800	28,500	158,400	282,400	158,400
Lump Sum	339,000	0	0	0	0	0
Total:	5,792,500	5,138,200	2,573,500	3,178,600	3,943,800	3,116,600
Full-Time Positions (FTP)	43.15	43.15	20.15	21.15	21.15	21.15
<b>DECISION UNIT SUMMARY:</b>						
	<b>FTP</b>	<b>General</b>	<b>Dedicated</b>	<b>Federal</b>	<b>Total</b>	
<b>FY 2008 Original Appropriation</b>	<b>20.15</b>	<b>1,056,500</b>	<b>1,178,000</b>	<b>0</b>	<b>2,234,500</b>	
Reappropriation	0.00	0	339,000	0	339,000	
<b>FY 2008 Total Appropriation</b>	<b>20.15</b>	<b>1,056,500</b>	<b>1,517,000</b>	<b>0</b>	<b>2,573,500</b>	
Removal of One-Time Expenditures	0.00	(30,000)	(376,500)	0	(406,500)	
Base Adjustments	1.00	0	77,300	0	77,300	
<b>FY 2009 Base</b>	<b>21.15</b>	<b>1,026,500</b>	<b>1,217,800</b>	<b>0</b>	<b>2,244,300</b>	
Benefit Costs	0.00	15,700	25,000	0	40,700	
Replacement Items	0.00	219,300	4,500	0	223,800	
Statewide Cost Allocation	0.00	5,000	(400)	0	4,600	
Change in Employee Compensation	0.00	15,900	23,100	0	39,000	
<b>FY 2009 Maintenance (MCO)</b>	<b>21.15</b>	<b>1,282,400</b>	<b>1,270,000</b>	<b>0</b>	<b>2,552,400</b>	
1. E-mail Consolidation	0.00	236,200	0	0	236,200	
4. Software & Consulting Services	0.00	0	301,000	0	301,000	
5. Core Network Switch	0.00	27,000	0	0	27,000	
<b>FY 2009 Total Appropriation</b>	<b>21.15</b>	<b>1,545,600</b>	<b>1,571,000</b>	<b>0</b>	<b>3,116,600</b>	
% Change From FY 2008 Original Approp.	5.0%	46.3%	33.4%	0.0%	39.5%	
% Change From FY 2008 Total Approp.	5.0%	46.3%	3.6%	0.0%	21.1%	

APPROPRIATION HIGHLIGHTS: Employer health insurance costs funding increased from a base amount of \$7,125 per FTP in FY 2008 to \$8,700 per FTP for FY 2009. No general inflationary increases were provided. Replacement items included funding for server consolidation software and hardware, voice mail system, fiber optic installation in the Capital Mall, and email security. Statewide cost allocation reflect changes in Attorney General and Controller fees, and risk management rates. The Change in Employee Compensation was funded at 3%. Additional funding was also provided to consolidate statewide e-mail services, consulting services, and certain software purchases. It also provided funding to purchase a network switch that would allow the department to move functions serving all state agencies into a secure, supportable environment with built-in redundancy.

<b>FY 2009 APPROPRIATION:</b>	<b>FTP</b>	<b>Pers. Cost</b>	<b>Oper Exp</b>	<b>Cap Out</b>	<b>T/B Pymnts</b>	<b>Lump Sum</b>	<b>Total</b>
G 0001-00 General	8.00	630,500	473,400	0	0	0	1,103,900
OT G 0001-00 General	0.00	0	287,200	154,500	0	0	441,700
D 0125-00 Indirect Cost Recov	7.00	456,100	69,900	0	0	0	526,000
D 0450-00 Admin. Services	6.15	472,100	568,400	0	0	0	1,040,500
OT D 0450-00 Admin. Services	0.00	0	600	3,900	0	0	4,500
Totals:	21.15	1,558,700	1,399,500	158,400	0	0	3,116,600

## V. Department of Administration: Public Works

**STARS Number & Budget Unit:** 200 ADAC

**Bill Number & Chapter:** S1493 (Ch.290)

**PROGRAM DESCRIPTION:** The Division of Public Works is responsible for the planning, design, construction and maintenance of all state facilities. The division develops budgets, supervises the bidding process, and oversees the selection of architects and engineers for state building and renovation projects. The division supervises project construction to ensure projects proceed according to approved plans and specifications, and it provides property management services for state buildings. Other services include preventative and corrective building maintenance, custodial, environmental control, grounds keeping, and utilities. Public Works also prepares requests for proposal (RFP) for state-leased office space, negotiates lease rates, approves all leases, and oversees leases.

<b>PROGRAM SUMMARY:</b>						
	<b>FY 2007 Total Appr</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Total Appr</b>	<b>FY 2009 Request</b>	<b>FY 2009 Gov Rec</b>	<b>FY 2009 Approp</b>
<b>BY FUND SOURCE</b>						
General	338,300	279,200	538,300	338,300	338,300	600,300
Dedicated	17,968,000	12,343,100	12,016,500	11,154,200	11,266,700	11,181,800
Total:	18,306,300	12,622,300	12,554,800	11,492,500	11,605,000	11,782,100
Percent Change:		(31.0%)	(0.5%)	(8.5%)	(7.6%)	(6.2%)
<b>BY EXPENDITURE CLASSIFICATION</b>						
Personnel Costs	3,313,000	2,874,600	3,678,000	3,630,900	3,743,400	3,658,500
Operating Expenditures	12,441,000	7,057,500	8,220,700	7,826,300	7,826,300	8,088,300
Capital Outlay	2,552,300	2,690,200	656,100	35,300	35,300	35,300
Total:	18,306,300	12,622,300	12,554,800	11,492,500	11,605,000	11,782,100
Full-Time Positions (FTP)	55.50	55.50	55.50	55.50	55.50	55.50
<b>DECISION UNIT SUMMARY:</b>						
	<b>FTP</b>	<b>General</b>	<b>Dedicated</b>	<b>Federal</b>	<b>Total</b>	
<b>FY 2008 Original Appropriation</b>	<b>55.50</b>	<b>338,300</b>	<b>11,583,900</b>	<b>0</b>	<b>11,922,200</b>	
Reappropriation	0.00	0	432,600	0	432,600	
1. BSL Lab Litigation	0.00	200,000	0	0	200,000	
Other Appropriation Adjustments	0.00	0	0	0	0	
<b>FY 2008 Total Appropriation</b>	<b>55.50</b>	<b>538,300</b>	<b>12,016,500</b>	<b>0</b>	<b>12,554,800</b>	
Removal of One-Time Expenditures	0.00	(200,000)	(1,036,100)	0	(1,236,100)	
Base Adjustments	0.00	0	(15,600)	0	(15,600)	
<b>FY 2009 Base</b>	<b>55.50</b>	<b>338,300</b>	<b>10,964,800</b>	<b>0</b>	<b>11,303,100</b>	
Benefit Costs	0.00	0	97,400	0	97,400	
Replacement Items	0.00	0	40,700	0	40,700	
Statewide Cost Allocation	0.00	0	(8,700)	0	(8,700)	
Change in Employee Compensation	0.00	0	87,600	0	87,600	
<b>FY 2009 Maintenance (MCO)</b>	<b>55.50</b>	<b>338,300</b>	<b>11,181,800</b>	<b>0</b>	<b>11,520,100</b>	
7. BSL Lab Litigation	0.00	200,000	0	0	200,000	
8. Capital Annex Ethernet Circuit	0.00	62,000	0	0	62,000	
<b>FY 2009 Total Appropriation</b>	<b>55.50</b>	<b>600,300</b>	<b>11,181,800</b>	<b>0</b>	<b>11,782,100</b>	
% Change From FY 2008 Original Approp.	0.0%	77.4%	(3.5%)	0.0%	(1.2%)	
% Change From FY 2008 Total Approp.	0.0%	11.5%	(6.9%)	0.0%	(6.2%)	

**SUPPLEMENTALS:** S1493 appropriated additional moneys to the Department of Administration for Public Works to cover bio-security laboratory litigation costs.

**APPROPRIATION HIGHLIGHTS:** Employer health insurance costs funding increased from a base amount of \$7,125 per FTP in FY 2008 to \$8,700 per FTP for FY 2009. No general inflationary increases were provided. Replacement items included funding for server consolidation software and hardware. Statewide cost allocation reflect changes in Attorney General fees, and risk management rates. The Change in Employee Compensation was funded at 3%. Additional funding was provided to cover anticipated litigation costs surrounding the bio-security laboratory, and to cover the ongoing costs associated with the Capital Annex technology infrastructure that was appropriated on a one-time basis last session.

**LEGISLATIVE INTENT:** Reappropriates certain unexpended and unencumbered balances to the Department of Administration for Public Works for Capitol restoration and renovation; directs the transfer of \$915,000 from the Permanent Building Fund to the Administration and Accounting Services Fund/Facilities Services on or after July 1, 2008 for statewide elected officials' rent; and directs the transfer of \$915,000 from the Permanent Building Fund to the Administration and Accounting Services Fund/Facilities Services on or after January 1, 2009 for statewide elected officials' rent.

<b>FY 2009 APPROPRIATION:</b>	<b>FTP</b>	<b>Pers. Cost</b>	<b>Oper Exp</b>	<b>Cap Out</b>	<b>T/B Pymnts</b>	<b>Lump Sum</b>	<b>Total</b>
G 0001-00 General	0.00	0	400,300	0	0	0	400,300
OT G 0001-00 General	0.00	0	200,000	0	0	0	200,000
D 0365-00 Permanent Building	28.00	1,970,900	755,900	0	0	0	2,726,800
OT D 0365-00 Permanent Building	0.00	0	2,700	17,800	0	0	20,500
D 0450-00 Admin. Services	27.50	1,687,600	6,726,700	0	0	0	8,414,300
OT D 0450-00 Admin. Services	0.00	0	2,700	17,500	0	0	20,200
Totals:	55.50	3,658,500	8,088,300	35,300	0	0	11,782,100

## VI. Department of Administration: Purchasing

**STARS Number & Budget Unit:** 200 ADAD, 200 ADAH(Cont)

**Bill Number & Chapter:** S1493 (Ch.290)

PROGRAM DESCRIPTION: The Purchasing program acquires property for all state agencies through the competitive bidding process, provides document management services, assists in the donation of surplus federal property to state and local government and eligible non-profits, and provides mail services to most state agencies.

<b>PROGRAM SUMMARY:</b>	<b>FY 2007 Total Appr</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Total Appr</b>	<b>FY 2009 Request</b>	<b>FY 2009 Gov Rec</b>	<b>FY 2009 Approp</b>
<b>BY FUND SOURCE</b>						
General	976,400	968,500	1,034,300	1,098,400	1,124,300	1,102,700
Dedicated	2,407,400	1,999,200	2,438,900	2,500,000	2,527,100	2,504,700
Total:	3,383,800	2,967,700	3,473,200	3,598,400	3,651,400	3,607,400
Percent Change:		(12.3%)	17.0%	3.6%	5.1%	3.9%
<b>BY EXPENDITURE CLASSIFICATION</b>						
Personnel Costs	1,717,100	1,534,700	1,792,800	1,884,900	1,937,900	1,893,900
Operating Expenditures	1,514,400	1,303,100	1,534,000	1,541,300	1,541,300	1,541,300
Capital Outlay	152,300	129,900	146,400	172,200	172,200	172,200
Total:	3,383,800	2,967,700	3,473,200	3,598,400	3,651,400	3,607,400
Full-Time Positions (FTP)	40.70	40.70	40.70	40.70	40.70	40.70
<b>DECISION UNIT SUMMARY:</b>	<b>FTP</b>	<b>General</b>	<b>Dedicated</b>	<b>Federal</b>	<b>Total</b>	
<b>FY 2008 Original Appropriation</b>	<b>40.70</b>	<b>1,034,300</b>	<b>2,438,900</b>	<b>0</b>	<b>3,473,200</b>	
<b>FY 2009 Base</b>	<b>40.70</b>	<b>1,034,300</b>	<b>2,438,900</b>	<b>0</b>	<b>3,473,200</b>	
Benefit Costs	0.00	29,500	29,900	0	59,400	
Replacement Items	0.00	14,900	14,800	0	29,700	
Statewide Cost Allocation	0.00	3,600	(200)	0	3,400	
Change in Employee Compensation	0.00	20,400	21,300	0	41,700	
<b>FY 2009 Total Appropriation</b>	<b>40.70</b>	<b>1,102,700</b>	<b>2,504,700</b>	<b>0</b>	<b>3,607,400</b>	
% Change From FY 2008 Original Approp.	0.0%	6.6%	2.7%	0.0%	3.9%	

APPROPRIATION HIGHLIGHTS: Employer health insurance costs funding increased from a base amount of \$7,125 per FTP in FY 2008 to \$8,700 per FTP for FY 2009. No general inflationary increases were provided. Replacement items included funding for server consolidation software and hardware. Statewide cost allocation reflect changes in Attorney General and Controller fees, and risk management rates. The Change in Employee Compensation was funded at 3%.

<b>FY 2009 APPROPRIATION:</b>	<b>FTP</b>	<b>Pers. Cost</b>	<b>Oper Exp</b>	<b>Cap Out</b>	<b>T/B Pymnts</b>	<b>Lump Sum</b>	<b>Total</b>
G 0001-00 General	20.65	899,600	188,200	0	0	0	1,087,800
OT G 0001-00 General	0.00	0	2,000	12,900	0	0	14,900
D 0450-00 Admin. Services	15.90	801,200	1,091,900	128,000	0	0	2,021,100
OT D 0450-00 Admin. Services	0.00	0	1,900	12,900	0	0	14,800
D 0456-00 Surplus Property	4.15	193,100	257,300	18,400	0	0	468,800
Totals:	40.70	1,893,900	1,541,300	172,200	0	0	3,607,400



## VII. Department of Administration: Insurance Management

**STARS Number & Budget Unit:** 200 ADAI(Cont), 200 ADAK

**Bill Number & Chapter:** S1493 (Ch.290)

PROGRAM DESCRIPTION: The Insurance Management program negotiates and administers medical, dental, life and disability insurance programs and the Integrated Behavioral Health Plan for state employees, and provides property and casualty insurance services to state government via insurance and self-insurance.

<b>PROGRAM SUMMARY:</b>	<b>FY 2007 Total Appr</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Total Appr</b>	<b>FY 2009 Request</b>	<b>FY 2009 Gov Rec</b>	<b>FY 2009 Approp</b>
<b>BY FUND SOURCE</b>						
Dedicated	1,434,100	1,270,700	1,732,300	1,487,600	1,511,900	1,493,900
Percent Change:		(11.4%)	36.3%	(14.1%)	(12.7%)	(13.8%)
<b>BY EXPENDITURE CLASSIFICATION</b>						
Personnel Costs	728,800	634,100	770,000	802,500	826,800	808,800
Operating Expenditures	703,600	634,900	962,300	677,100	677,100	677,100
Capital Outlay	1,700	1,700	0	8,000	8,000	8,000
Total:	1,434,100	1,270,700	1,732,300	1,487,600	1,511,900	1,493,900
Full-Time Positions (FTP)	12.45	12.45	12.45	12.45	12.45	12.45
<b>DECISION UNIT SUMMARY:</b>	<b>FTP</b>	<b>General</b>	<b>Dedicated</b>	<b>Federal</b>	<b>Total</b>	
<b>FY 2008 Original Appropriation</b>	<b>12.45</b>	<b>0</b>	<b>1,732,300</b>	<b>0</b>	<b>1,732,300</b>	
Removal of One-Time Expenditures	0.00	0	(250,000)	0	(250,000)	
<b>FY 2009 Base</b>	<b>12.45</b>	<b>0</b>	<b>1,482,300</b>	<b>0</b>	<b>1,482,300</b>	
Benefit Costs	0.00	0	19,900	0	19,900	
Replacement Items	0.00	0	9,200	0	9,200	
Statewide Cost Allocation	0.00	0	(36,400)	0	(36,400)	
Change in Employee Compensation	0.00	0	18,900	0	18,900	
<b>FY 2009 Total Appropriation</b>	<b>12.45</b>	<b>0</b>	<b>1,493,900</b>	<b>0</b>	<b>1,493,900</b>	
% Change From FY 2008 Original Approp.	0.0%	0.0%	(13.8%)	0.0%	(13.8%)	

APPROPRIATION HIGHLIGHTS: Employer health insurance costs funding increased from a base amount of \$7,125 per FTP in FY 2008 to \$8,700 per FTP for FY 2009. No general inflationary increases were provided. Replacement items included funding for server consolidation software and hardware. Statewide cost allocation reflect changes in Attorney General fees. The Change in Employee Compensation was funded at 3%.

<b>FY 2009 APPROPRIATION:</b>	<b>FTP</b>	<b>Pers. Cost</b>	<b>Oper Exp</b>	<b>Cap Out</b>	<b>T/B Pymnts</b>	<b>Lump Sum</b>	<b>Total</b>
D 0461-00 Group Insurance	5.30	305,600	451,200	0	0	0	756,800
OT D 0461-00 Group Insurance	0.00	0	500	3,400	0	0	3,900
D 0462-00 Retained Risk	7.15	503,200	224,700	0	0	0	727,900
OT D 0462-00 Retained Risk	0.00	0	700	4,600	0	0	5,300
Totals:	12.45	808,800	677,100	8,000	0	0	1,493,900



## VIII. Department of Administration: Bond Payments

**STARS Number & Budget Unit:** 200 ADAP

**Bill Number & Chapter:** S1493 (Ch.290)

PROGRAM DESCRIPTION: The Bond Payment program was created in FY 2004 for the purpose of consolidating payment of the state's bonded indebtedness for the construction of buildings.

<b>PROGRAM SUMMARY:</b>	<b>FY 2007 Total Appr</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Total Appr</b>	<b>FY 2009 Request</b>	<b>FY 2009 Gov Rec</b>	<b>FY 2009 Approp</b>
<b>BY FUND SOURCE</b>						
General	6,537,400	6,428,300	6,280,500	5,071,400	59,349,600	5,071,400
Dedicated	10,004,600	9,190,400	31,289,400	30,475,200	29,820,000	30,475,200
Total:	16,542,000	15,618,700	37,569,900	35,546,600	89,169,600	35,546,600
Percent Change:		(5.6%)	140.5%	(5.4%)	137.3%	(5.4%)
<b>BY EXPENDITURE CLASSIFICATION</b>						
Operating Expenditures	8,811,200	6,829,300	14,798,800	13,476,800	10,736,400	13,476,800
Capital Outlay	7,730,800	8,789,400	22,771,100	22,069,800	78,433,200	22,069,800
Total:	16,542,000	15,618,700	37,569,900	35,546,600	89,169,600	35,546,600

<b>DECISION UNIT SUMMARY:</b>	<b>FTP</b>	<b>General</b>	<b>Dedicated</b>	<b>Federal</b>	<b>Total</b>
<b>FY 2008 Original Appropriation</b>	<b>0.00</b>	<b>6,171,400</b>	<b>30,475,200</b>	<b>0</b>	<b>36,646,600</b>
Reappropriation	0.00	109,100	814,200	0	923,300
Other Appropriation Adjustments	0.00	0	0	0	0
<b>FY 2008 Total Appropriation</b>	<b>0.00</b>	<b>6,280,500</b>	<b>31,289,400</b>	<b>0</b>	<b>37,569,900</b>
Expenditure Adjustments	0.00	(109,100)	(814,200)	0	(923,300)
<b>FY 2008 Estimated Expenditures</b>	<b>0.00</b>	<b>6,171,400</b>	<b>30,475,200</b>	<b>0</b>	<b>36,646,600</b>
Base Adjustments	0.00	(1,100,000)	0	0	(1,100,000)
<b>FY 2009 Base</b>	<b>0.00</b>	<b>5,071,400</b>	<b>30,475,200</b>	<b>0</b>	<b>35,546,600</b>
<b>FY 2009 Total Appropriation</b>	<b>0.00</b>	<b>5,071,400</b>	<b>30,475,200</b>	<b>0</b>	<b>35,546,600</b>
% Change From FY 2008 Original Approp.	0.0%	(17.8%)	0.0%	0.0%	(3.0%)
% Change From FY 2008 Total Approp.	0.0%	(19.3%)	(2.6%)	0.0%	(5.4%)

APPROPRIATION HIGHLIGHTS: The Department of Administration's FY 2009 appropriation bill included an appropriation for bond payments made for those building projects financed with the sale of bonds. Operating expenses are used to pay interest, while capital outlay goes towards paying down the principal. An itemized list of bond debt service can be found on the following page of this document.

OTHER LEGISLATION: HCR58 authorized the Board of Correction to enter into an agreement with the Idaho Building Authority to finance and build a secure mental health treatment facility that is projected to cost \$70 million for construction. Funds remaining in the original fiscal year 2008 appropriation to the Building Fund Advisory Council for planning are committed for this project for site identification, site purchase, and site development. Future bond payments are estimated to begin in three years and will be paid for out of the General Fund.

LEGISLATIVE INTENT: Expresses legislative intent that if the amount appropriated for bond payments exceeds the actual expenditures for bond payments, the balance should be reverted to the fund from which it came.

<b>FY 2009 APPROPRIATION:</b>	<b>FTP</b>	<b>Pers. Cost</b>	<b>Oper Exp</b>	<b>Cap Out</b>	<b>T/B Pymnts</b>	<b>Lump Sum</b>	<b>Total</b>
G 0001-00 General	0.00	0	2,881,400	2,190,000	0	0	5,071,400
D 0365-00 Permanent Building	0.00	0	10,173,200	19,646,800	0	0	29,820,000
D 0450-00 Admin. Services	0.00	0	422,200	233,000	0	0	655,200
Totals:	0.00	0	13,476,800	22,069,800	0	0	35,546,600

## Department of Administration

### FY 2009 Estimated Debt Service on Bond Indebtedness

During the 2003 Legislative Session, the Joint Finance-Appropriations Committee created a new program in the Department of Administration for the sole purpose of payment of bonds for state buildings. In the past, the appropriation for bond payments was either in the budget for the Division of Public Works or in other agency budgets. This made it difficult to track and analyze the state's bonded indebtedness. The table below reflects estimated bond payments for building projects financed with the sale of bonds.

Project No.	Description	Initial Issue	Maturity Date	Est. Bond Payment*	Source
1	1988 Max/Med prisons	31,295,000	FY 2010	2,410,002	0365
2	1992 Prison Dorm	3,030,000	FY 2013	260,084	0365
3	State Hospital North	8,210,000	FY 2013	714,014	0365
4	Parks & Rec Hdqtrs.	3,125,000	FY 2009	321,743	0001
5	1998 Prison Complex	58,985,000	FY 2026	4,028,245	0001
6	Id St. School & Hosp.	9,325,000	FY 2027	648,201	0220
7	Billingsley Creek	6,815,000	FY 2022	530,878	0001
8	ISU Rendezvous Ctr.	12,730,000	FY 2024	959,472	0365
9	BSU West Bldg.	9,180,000	FY 2024	680,022	0365
10	UI Teaching\Learning Ctr.	12,440,000	FY 2024	921,618	0365
11	LCSC Activity Ctr.	10,625,000	FY 2024	789,379	0365
12	NIC Health\Sciences Bldg.	11,665,000	FY 2024	865,231	0365
13	CSI Fine Arts Addition	5,730,000	FY 2024	426,569	0365
14	ISP Post Academy	2,425,000	FY 2024	55,000	0365
15	954 Jefferson St.	2,461,592	FY 2020	234,874	0365
16	BSU-College of Tech	6,045,000	FY 2017	424,901	0365
17	EITC	10,790,000	FY 2027	788,869	0365
18	Capitol Restoration	127,090,000	FY 2015	20,103,215	0365
<b>Total</b>		<b>341,841,592</b>		<b>35,162,317</b>	
<b>Total Bond Payments By Fund Source</b>					
<b>Fund Source:</b>					
<b>Permanent Building Fund</b>				<b>29,633,250</b>	
<b>General Fund</b>				<b>4,880,866</b>	
<b>Other</b>				<b>648,201</b>	
<b>Total</b>				<b>35,162,317</b>	

\* Includes both debt service and rent. Does not exactly match agency request due to anticipated fluctuations in amortization schedules.

**NOTE:** Two bonds are not paid through the Department of Administration include the Idaho Water Center bond payment of approximately \$2.9 million and the Lava Hot Springs bond payment of \$65,000.